

***THE RURAL MUNICIPALITY OF BROKENHEAD  
OCTOBER 26, 2021 - COMMITTEE OF THE WHOLE MEETING 5:00 PM  
MINUTES***

Members Present:	Reeve	Brad Saluk
	Councillor	Sean Michaels
		Bruce Modrzejewski
		Jack Kowalchuk
	Youth Member	Aaron Linke
	Interim CAO	Sheila Mowat, CMMA
	Executive Asst.	Kerry Bialek, CMMA
Regrets:	Councillor	Luke Ingeberg

Meeting called to order at 5:02 p.m.

**2. Audited Financial Statements for 2020**

-Ian Hyslop from The Exchange attended Committee of the Whole to review the 2020 Audited Financial Statements with Council. The municipality is in good financial shape. Recommendations were made and a discussion took place regarding the collection of chronic outstanding taxes.

**3. Tarantism Dance Company Sponsorship**

-Mikayla Buss, Owner and Director of Tarantism Dance Company, attended Committee of the Whole to provide more information to Council about the dance school and programs available. The school instructs 162 dancers, of which 75% are from the Beausejour-Brokenhead area. In spring they expect to have approximately 190 dancers. Three recitals are planned for December 2021, April 2022 and another before the current school year finishes. Biannual travel opportunities are planned. The request for sponsorship is to assist in the costs of recitals. Council will discuss this request further.

**1. Miscellaneous Reports**

- Reports of blading and employee banked/sick/vacation time were presented to Council for review. The reports were received as information.

**4. By-Law Enforcement Services**

-Prairie By-Law Enforcement Ltd. prepared a new by-law enforcement services agreement with a lower hourly rate for patrols.

**5. Memorial Forest**

-A non-profit group has approached Council regarding the Forest of Legends memorial forest. This non-denominational site mixes cremains with a memorial tree planted to create a memorial forest. The municipality was approached for possible land available to use for the building of a memorial forest. Further research is to be conducted with respect to zoning and regulations for this practice.

**6. Subdivision File No. 4110-21-7583 – Lot 1, Plan 14410**

-This subdivision file was reviewed by Council and a report had been prepared by Interim Chief Administrative Officer Sheila Mowat. Concern was expressed that the subdivision design does not meet municipal standards as the cul-de-sac is not large enough for municipal equipment to turn around.

**7. Subdivision File No. 4110-21-7596 – Lot 4, Plan 20613**

-The subdivision file was reviewed by Council and the Interim Chief Administrative Officer, Sheila Mowat, had provided a report. The subdivision has a high density and the streets in the design are narrow. Discussion with the municipal engineer determined that Banas Drive can be widened.

**8. Subdivision File No. 4110-21-7605**

-The application for approval of subdivision had been reviewed by Council. It was noted that the file lacked a total plan for the development, which will in turn identify what infrastructure is required.

**9. Brokenhead River Recreation Commission – Accounting Service Request for Increase for 2022**

-The Rural Municipality of Brokenhead has provided bookkeeping services to the Brokenhead River Recreation Commission for two year at a cost of \$100.00 per month. To show their appreciation for the maintained rate, the Commission is proposing an increased monthly rate of \$105.00 beginning in January 2022. Council discussed and approves of the gesture.

**10. 2022 Calendar Advertising**

-The Beausejour Lions are producing a community calendar again and have approached the municipality about advertising. As per previous years, the municipality will take the full-page advertisement for the month of September, changing the property tax due date to September 29<sup>th</sup>, 2022.

**11. Request to Purchase Computers for Office**

-As the server had been previous replaced, now the computers require an update for the system to work optimally. Quotes had been sought from two companies that have provided services to the municipality, and were presented to Council. Council agreed that purchasing the new equipment will benefit the operations of the office.

**Meeting adjourned at 6:45 p.m.**

*Brad Saluk*

Reeve

*Sheila Mowat*

Chief Administrative Officer