

**RURAL MUNICIPALITY OF BROKENHEAD
APRIL 12, 2022 - REGULAR MEETING 7:00 PM
MINUTES**

Members Present:	Reeve Councillor	Brad Saluk Sean Michaels Luke Ingeberg Jack Kowalchuk Aaron Linke
	Youth Member	
	CAO Exec. Assistant	Sheila Mowat, CMMA Kerry Bialek, CMMA
Regrets:	Councillor	Bruce Modrzejewski

1. Calling the meeting to Order

1.1 Resolution to call the meeting to order

107-22 KOWALCHUK-MICHAELS

BE IT RESOLVED THAT this meeting of Council is called to order, the time being 7:00 p.m.

Carried

2. Adopt Agenda/Adopt and Confirm Minutes

2.1 Resolution to adopt the agenda

108-22 INGERBERG-KOWALCHUK

BE IT RESOLVED THAT the agenda is adopted as circulated, with the following changes: **Addition:**

7.10 Cancellation of April 26th, 2022 Council Meeting

Deletion:

7.6 Hnatiuk Farms Land Lease Agreement

Carried

2.2 Resolution to adopt the minutes of March 22nd, 2022 Regular Meeting

109-22 INGERBERG-MICHAELS

WHEREAS copies of the minutes of the Regular meeting of March 22nd, 2022 have been circulated to each member of Council, and;

THEREFORE BE IT RESOLVED THAT Council waive the reading of these minutes and said minutes be adopted, as circulated.

Carried

- 2.3 Resolution to adopt the minutes of March 22nd, 2022 Committee of the Whole Meeting

110-22 MICHAELS-KOWALCHUK

WHEREAS copies of the minutes of the Committee of the Whole meeting of March 22nd, 2022 have been circulated to each member of Council, and;
THEREFORE BE IT RESOLVED THAT Council waive the reading of these minutes and said minutes be adopted, as circulated.

Carried

3. Delegations and Public Hearings

- 3.2 Amy Humeston – Request for Second Dwelling Unit

Amy and Daniel Humeston attended Council to request permission to have a second dwelling on the property known as 43036 Mile 69N. The property is owned by Mr. Humeston's mother. The second dwelling is to be built for Mr. & Mrs. Humeston to care for the property owner until that dwelling becomes vacant. After that, one dwelling must be removed.

111-22 KOWALCHUK-MICHAELS

WHEREAS Amy Humeston has applied for a second dwelling unit at 43036 Mile 69N, described as Part NW ¼ Section 17-12-8EPM, and;
THEREFORE BE IT RESOLVED THAT the Council of the Rural Municipality of Brokenhead approve a second dwelling unit on a conditional basis for a period of five (5) years.

Carried

- 3.1 Public Hearing – 2022 Financial Plan Presentation

112-22 KOWALCHUK-MICHAELS

BE IT RESOLVED THAT the Council of the Rural Municipality of Brokenhead opens this Public Hearing, the time being 7:13 p.m., to receive representations, ask questions or register an objection from any person(s) who wish to make them in respect to the 2022 Financial Plan as presented.

Carried

Financial Officer Michelle Ramsden presented the 2022 financial plan. The presentation included capital purchases and projects for 2022 as well as expected revenues and expenses and a 5-year capital plan. The rural and Local Urban District of Tyndall-Garson mill rates have increased slightly from the 2021 amounts.

113-22 INGBERG-KOWALCHUK

WHEREAS the Council of the Rural Municipality of Brokenhead has heard all those in attendance that wished to make representation in regards to the 2022 Financial Plan as presented;

AND WHEREAS there were 0 person(s) in attendance who registered objections, and;

THEREFORE BE IT RESOLVED THAT Council of the Rural Municipality of Brokenhead closes this Public Hearing, the time being 7:36 p.m.

Carried

4. Financial Reports/Payment of Accounts

4.1 Council Indemnities – March 2022

114-22 INGBERG-KOWALCHUK

BE IT RESOLVED THAT the Council of the Rural Municipality of Brokenhead accepts the March 2022 Council Indemnity Sheets as presented;

AND FURTHER THAT Council authorizes payment of the March 2022 council indemnities.

Carried

4.2 Adoption of 2022 Financial Plan

115-22 MICHAELS-KOWALCHUK

WHEREAS the Council of the Rural Municipality of Brokenhead advertised and held a Public Hearing for the presentation of the 2022 Financial Plan on April 12th, 2022;

THEREFORE BE IT RESOLVED THAT Council of the Rural Municipality of Brokenhead adopts the 2022 Financial Plan as presented at the Public Hearing.

Carried

5. By-Laws

5.1 By-Law No. 2235-22 – Road Renaming By-Law – 1st Reading

116-22 INGBERG-MICHAELS

BE IT RESOLVED THAT Council gives first reading to By-Law No. 2235-22, being a By-Law of the Rural Municipality of Brokenhead to re-name public roads to Faryon Road and North River Drive.

Carried

5.2 By-Law No. 2236-22 – 2022 Tax Levy By-Law – 1st Reading

117-22 KOWALCHUK-INGEBERG

BE IT RESOLVED THAT Council gives first reading to By-Law No. 2236-22, being a By-Law of the Rural Municipality of Brokenhead to establish property taxes for the 2022 financial year.

Carried

6. Unfinished Business

Nil

7. New Business

7.1 Application for Approval of Subdivision File No. 4110-21-7632 – E ½ of NW ¼ Section 8-12-7EPM

118-22 INGBERG-KOWALCHUK

WHEREAS Larry & Diane Mazur have completed an Application for Approval of Subdivision for E ½ of NW ¼ Section 8-12-7EPM referred to as File No. 4110-21-7632 by Community Planning Branch;

AND WHEREAS the proposed subdivision generally meets the evaluation criteria pursuant to the Manitoba Subdivision Regulation 137/2006;

THEREFORE BE IT RESOLVED THAT the Council of the Rural Municipality of Brokenhead is in agreement to approve this application with the following conditions:

1. That variance orders be obtained as necessary to ensure compliance with the Zoning By-Law.
2. That the applicant/owner pays fees in accordance with By-Law No. 2182-16 “Capital Development Fee” in the amount of \$3,000.00 per new lot created.

Carried

7.2 Application for Approval of Subdivision File No. 4110-22-7642 – Pt. SW ¼ Section 32-14-8EPM

119-22 INGBERG-MICHAELS

WHEREAS Glen Mroz Farm Corporation has completed an Application for Approval of Subdivision for Pt. SW ¼ Section 32-14-8EPM referred to as File No. 4110-22-7642 by Community Planning Branch;

AND WHEREAS the proposed subdivision generally meets the evaluation criteria pursuant to the Manitoba Subdivision Regulation 137/2006;

THEREFORE BE IT RESOLVED THAT the Council of the Rural Municipality of Brokenhead is in agreement to approve this application with the following conditions:

1. That a Development Agreement is entered into with the Rural Municipality of Brokenhead to maintain natural vegetative cover adjacent to the river, maintain riverbank stability, and include a provision that no structures shall be built within 30 metres from the Brokenhead River, and any other public works deemed necessary by Council.
2. That variance orders be obtained as necessary to ensure compliance with the Zoning By-Law.
3. That the applicant/owner pays fees in accordance with By-Law No. 2182-16 “Capital Development Fee” in the amount of \$3,000.00 per new lot created.

Carried

- 7.3 Development Agreement – Subdivision File No. 4110-21-7597 –
Pt. SE ¼ 17 & SW ¼ 16-12-8EPM

120-22 KOWALCHUK-INGEBERG

WHEREAS Council of the Rural Municipality of Brokenhead approved Subdivision File No. 4110-21-7597 by Resolution No. 295-21 at the August 24th, 2021 regular meeting, and;

WHEREAS a condition of the subdivision was that a Development Agreement be entered into with the RM of Brokenhead limiting the development of new habitable structures or the enlargement of existing structures to land outside a 100-foot (30m) riparian setback area; and if necessary, requiring the rehabilitation of the riparian area, and;

THEREFORE BE IT RESOLVED THAT the Council of the Rural Municipality of Brokenhead enters into a Development Agreement with Michael and Jacqueline Tomasson and Jack Lahosky and Bonnie Lacroix Lahosky.

Carried

- 7.4 Development Agreement – Subdivision File No. 4110-21-7546 –
Lot 4, Plan 32829 in E ½ Section 11-13-6EPM

121-22 INGBERG-MICHAELS

WHEREAS Council of the Rural Municipality of Brokenhead approved Subdivision File No. 4110-21-7546 by Resolution No. 132-21 at the April 27th, 2021 regular meeting, and;

WHEREAS a condition of the subdivision was that a Development Agreement be entered into with the RM of Brokenhead regarding public works as deemed necessary by Council, and;

THEREFORE BE IT RESOLVED THAT the Council of the Rural Municipality of Brokenhead enters into a Development Agreement with NB Holdings Ltd.

Carried

7.5 Rates of Pay for Election Officials

122-22 KOWALCHUK-MICHAELS

WHEREAS the next general municipal election is scheduled for October 26th, 2022, and;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Rural Municipality of Brokenhead sets the following rates of pay for the election officials:

Senior Election Official	\$24.00 per hour
Assistant Senior Election Official	\$20.00 per hour
Deputy Returning Officers	\$200.00 per day
Poll Clerks	\$170.00 per day
Training Allowance	\$50.00 per meeting
Mileage Rate	Rate to be calculated same as Municipal Staff

Carried

7.7 Second Dwelling Unit Agreement Renewal – NW ¼ Section 22-14-7EPM

123-22 INGBERG-MICHAELS

WHEREAS Terrence and Elizabeth Janzen have had a second dwelling unit agreement for their property located at NW ¼ Section 22-14-7EPM as described in Certificate of Title #1945818/1, and;

WHEREAS that agreement expired December 31st, 2021, and;

THEREFORE BE IT RESOLVED THAT the Council of the Rural Municipality of Brokenhead enters into a new Second Dwelling Unit Agreement with Terrance and Elizabeth Janzen to December 31st, 2025.

Carried

7.8 Water Waste Utility Operator in Training

124-22 MICHAELS-KOWALCHUK

WHEREAS Tristan Laderoute has completed six months of employment as Water Waste Utility Operator in Training, and;

WHEREAS the probationary period has also been completed, and;

WHEREAS he is now a full-time, permanent employee of the Rural Municipality of Brokenhead, and;

THEREFORE BE IT RESOLVED THAT the Council of the Rural Municipality of Brokenhead increases the hourly wage of Tristan Laderoute to the full wage of Water Waste Utility Operator in Training and takes action to enroll him in a benefits package effective immediately.

Carried

7.9 Hiring of Class I Operator

- 125-22 INGERBERG-KOWALCHUK
BE IT RESOLVED THAT the Rural Municipality of Brokenhead hires Nicholas Gmiterek as Class I Operator at a rate of \$27.53 per hour in accordance with the Collective Agreement, effective April 25th, 2022.

Carried

7.10 Cancellation of April 26th, 2022 Council Meeting

- 126-22 INGERBERG-MICHAELS
BE IT RESOLVED THAT the Council of the Rural Municipality of Brokenhead cancels the April 26th, 2022 regular meeting of Council.

Carried

8. Correspondence/Reports

- 8.1 Eastman Regional Municipal Committee – Minutes of February 28th, 2022 Meeting
- 8.2 Age-Friendly Manitoba – March 2022 Newsletter
- 8.3 Beausejour Handivan Inc. – Minutes of February 28th, 2022 Meeting
- 8.4 Association of Manitoba Municipalities – General Insurance Program
- 8.5 Minister of Municipal Relations – Mobility Disadvantaged Transportation Program Final Operating Grant for 2021
- 8.6 Rural Municipality of Springfield – Notice of Public Hearing for By-Law No. 22-09
- 8.7 Manitoba Emergency Measures – Quarterly Newsletter, March 2022
- 8.8 Rural Municipality of Lac du Bonnet – Letter to Honourable Ministers Goertzen and Clarke for By-Law Enforcement
- 8.9 North Eastman Municipal Forum – Draft Minutes of February 14th, 2022 Meeting

- 127-22 KOWALCHUK-MICHAELS
BE IT RESOLVED THAT the Council of the Rural Municipality of Brokenhead accepts all Minutes, Miscellaneous Correspondence and Reports as presented.

Carried

9. In Camera

Nil

10. Adjournment

10.1 Resolution to adjourn the meeting and schedule the next meeting

128-22 INGERBERG-MICHAELS

BE IT RESOLVED THAT this regular meeting of Council does now adjourn the time being 8:10 p.m., to meet again on April 26th, 2022 at 7:00 p.m.

Carried

Brad Saluk

Reeve

Sheila Mowat

Chief Administrative Officer