

**RURAL MUNICIPALITY OF BROKENHEAD  
NOVEMBER 9, 2021 - REGULAR MEETING 7:00 PM  
MINUTES**

Members Present:	Reeve	Brad Saluk
	Councillor	Sean Michaels
		Bruce Modrzejewski
		Luke Ingeberg
		Jack Kowalchuk
	Youth Member	Aaron Linke
	Interim CAO	Sheila Mowat, CMMA
	Executive Asst.	Kerry Bialek, CMMA

1. Calling the meeting to Order

1.1 Resolution to call the meeting to order

390-21 KOWALCHUK-INGEBERG

**BE IT RESOLVED THAT** this meeting of Council is called to order, the time being 7:00 p.m.

*Carried*

2. Adopt Agenda/Adopt and Confirm Minutes

2.1 Resolution to adopt the agenda

391-21 MODRZEJEWSKI-MICHAELS

**BE IT RESOLVED THAT** the agenda is adopted as circulated, with the following changes:

**Additions:**

- 7.15 Tarantism Dance Company Sponsorship
- 7.16 Faded Tyndall Highway Amenity Signs
- 7.17 Hospital Activity Book for Children

**Deletion:**

- 7.13 Municipal Standards Update

*Carried*

2.2 Resolution to adopt the minutes of October 26<sup>th</sup>, 2021 Regular Meeting

392-21 INGEBERG-KOWALCHUK

**WHEREAS** copies of the minutes of the Regular meeting of October 26<sup>th</sup>, 2021 have been circulated to each member of Council, and;

**THEREFORE BE IT RESOLVED THAT** Council waive the reading of these minutes and said minutes be adopted, as circulated.

*Carried*

- 2.3 Resolution to adopt the minutes of October 26<sup>th</sup>, 2021 Committee of the Whole Meeting

393-21 MICHAELS-MODRZEJEWSKI

**WHEREAS** copies of the minutes of the Committee of the Whole meeting of October 26<sup>th</sup>, 2021 have been circulated to each member of Council, and;  
**THEREFORE BE IT RESOLVED THAT** Council waive the reading of these minutes and said minutes be adopted, as circulated.

*Carried*

- 2.4 Resolution to adopt the minutes of October 20<sup>th</sup>, 2021 Board of Revision

394-21 KOWALCHUK-MICHAELS

**WHEREAS** copies of the minutes of the Board of Revision meeting of October 20<sup>th</sup>, 2021 have been circulated to each member of Council, and;  
**THEREFORE BE IT RESOLVED THAT** Council waive the reading of these minutes and said minutes be adopted, as circulated.

*Carried*

### 3. Delegations and Public Hearings

- 3.1 Conditional Use File No. C-79-21 – Lots 4 and 5, Plan 66429

395-21 MICHAELS-KOWALCHUK

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead opens this Conditional Use hearing, the time being 7:02 p.m., to hear Conditional Use File No. C-79-21 to permit the construction of duplexes located at both 29-31 Dawn Way and 33-35 Dawn Way as per amended Conditional Approval letter from the Community Planning Branch dated October 6<sup>th</sup>, 2021.

*Carried*

Interim Chief Administrative Officer Sheila Mowat summarized the Conditional Use application as required by Garson Zoning By-Law No. 113.

David Gallant was in attendance to speak in objection to the conditional use. Based on a homeowner's perspective, when he purchased his property, the neighbourhood was zoned for single family dwellings and requests that the conditional use be denied.

Erika Rob was also in attendance and stated that the duplexes on the subject properties have already been built.

Council wishes to table their decision to obtain more information regarding the subdivision, progress of construction and the Garson Zoning By-Law No. 113 which is still in effect.

396-21 MODRZEJEWSKI-KOWALCHUK

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead tables the decision for Conditional Use File C-79-21 until December 14<sup>th</sup>, 2021 to obtain more information.

*Carried*

4. Financial Reports/Payment of Accounts

4.1 Approval of Accounts to November 9<sup>th</sup>, 2021

397-21 INGERBERG-KOWALCHUK

**WHEREAS** the Finance Committee has reviewed and approved payment of accounts listed in the invoice registers to November 9<sup>th</sup>, 2021, and;

**THEREFORE BE IT RESOLVED THAT** the following be approved for payment:

<u>Payroll</u>	Cheques #20211454-20211475	\$ 44,556.62
<u>Accounts for Payment</u>		
Recreation	Cheque #20211478	\$ 2,240.00
Recreation	Cheques #20211480-20211483	\$ 2,120.19
General	Cheques #20211476-20211477	\$ 24,677.71
General	Cheque #20211479	\$ 7,221.76
General	Cheques #20211484-20211532	\$3,670,197.38
October Bank Statement	Western Financial Group	\$ 1,138.67
	Visa	\$ 29,014.01
	Loan Payments	\$ 40,616.61
	Trimble Lease	\$ 1,227.65
	Manitoba Hydro	\$ 4,337.60
		<u>\$3,872,348.20</u>

*Carried*

4.2 Council Indemnities

398-21 INGERBERG-MICHAELS

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead accepts the October 2021 Council Indemnity Sheets as presented; **AND FURTHER THAT** Council authorizes payment of the October 2021 council indemnities.

*Carried*

5. By-Laws

5.1 By-Law No. 2231-21 – Water Restricting By-Law – 1<sup>st</sup> Reading

399-21 MODRZEJEWSKI-KOWALCHUK

**BE IT RESOLVED THAT** Council gives first reading to By-Law No. 2231-21, being a By-Law of the Rural Municipality of Brokenhead to regulate and restrict the use of treated water from the Municipal Water Supply.

*Carried*

6. Unfinished Business

Nil

7. New Business

7.1 MuniWare 2022 Software Support and Software License Agreements

400-21 INGBERG-KOWALCHUK

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead approves of the 2022 Annual Municipal Software Support Agreement and Software License Agreement between the municipality and MuniWare for municipal accounting software;

**AND FURTHER THAT** Council authorizes the Interim Chief Administrative Officer to sign the agreements.

*Carried*

7.2 Christmas Closure

401-21 MODRZEJEWSKI-MICHAELS

**WHEREAS** Council and staff of the Rural Municipality of Brokenhead have discussed the Holiday schedule for 2021 and all are in agreement to alter the hours of operation for this Holiday Season, and;

**THEREFORE BE IT RESOLVED THAT** the office of the Rural Municipality of Brokenhead will be closed December 24<sup>th</sup>, 2021 to January 3<sup>rd</sup>, 2022, and;

**FURTHER THAT** all Public Works staff shall remain on call in case of emergency.

*Carried*

7.3 Policy PLG-102: Park Land Dedication Fees

402-21 MICHAELS-INGEBERG

**BE IT RESOLVED THAT** the Council of the Rural Municipality of

Brokenhead adopts policy PLG-102: Municipal Subdivision Park Land Dedication Fee In Lieu of Land Dedication;  
**AND FURTHER THAT** policy PLG-102 be added to the policy manual.

*Carried*

7.4 Tax Sale Reserve Bids

403-21 MICHAELS-KOWALCHUK

**WHEREAS** pursuant to Section 372 of *The Municipal Act* a municipality may set a reserve bid in the amount of the tax arrears and costs in respect of the property, and;

**THEREFORE BE IT RESOLVED THAT** the Rural Municipality of Brokenhead places a reserve bid on the following properties in the amount of all arrears and costs in respect of each property:

Roll Numbers

27400.000

67300.000

203900.000

463400.000

*Carried*

7.5 Land Sale – 167 Garson Drive

404-21 INGERBERG-MODRZEJEWSKI

**WHEREAS** the Rural Municipality of Brokenhead advertised a Request for Land Purchase Price for property described as Lots 17 and 18, Plan 1640 in SE ¼ Section 9-13-6EPM, and;

**WHEREAS** two submissions were received on or prior to the deadline of October 1<sup>st</sup>, 2021, and;

**WHEREAS** the results are as follows:

Bidder	Purchase Price
6679197 Manitoba Ltd.	\$50,051.00
Harjot Sidhu & Anmol Singh	\$60,100.00

**THEREFORE BE IT RESOLVED THAT** the Rural Municipality of Brokenhead sells 167 Garson Drive to Harjot Sidhu and Anmol Singh for a price of \$60,100.00 plus applicable taxes and legal fees.

*Carried*

7.6 Oakwood Waste Transfer Station Usage Agreement

405-21 KOWALCHUK-MICHAELS

**BE IT RESOLVED THAT** the Rural Municipality of Brokenhead enters into a Waste Transfer Station Usage Agreement with the Rural Municipality of Springfield for the year 2022 for the use of the Oakwood Transfer Station.

*Carried*

7.7 Garson Quarry Canada Post Lease Agreement - 11 Thompson Avenue

406-21 INGBERG-KOWALCHUK

**BE IT RESOLVED THAT** the Rural Municipality of Brokenhead tables the Lease Agreement with Garson Quarry Post Master Brenda Bennett for the period of June 1, 2020 to July 31, 2023.

*Carried*

7.8 Brokenhead River Planning District – Lease Agreement

407-21 INGBERG-KOWALCHUK

**BE IT RESOLVED THAT** the Rural Municipality of Brokenhead enters into a Lease Agreement for office space with the Brokenhead River Planning District for the period of January 1, 2021 to December 31, 2023.

*Carried*

7.9 Agassiz Weed Control District – Lease Agreement

408-21 MODRZEJEWSKI-MICHAELS

**BE IT RESOLVED THAT** the Rural Municipality of Brokenhead enters into a Lease Agreement for office space with the Agassiz Weed Control District for the period of January 1, 2021 to December 31, 2023.

*Carried*

7.10 Beausejour Brokenhead Development Corporation – Lease Agreement

409-21 INGBERG-MODRZEJEWSKI

**BE IT RESOLVED THAT** the Rural Municipality of Brokenhead enters into a Lease Agreement for office space with the Beausejour Brokenhead Development Corporation for the period of March 15, 2021 to December 31, 2023.

*Carried*

7.11 Tax Arrears Payment Agreement

410-21 KOWALCHUK-INGBERG

**WHEREAS** the property owners of Roll #27400.000 are in arrears for the tax years 2018 to 2021, and;

**WHEREAS** the property is on the tax sale list for auction, and;

**WHEREAS** the owner wishes to avoid tax sale auction and make payment arrangements to redeem the property, and;

**THEREFORE BE IT RESOLVED THAT** the Rural Municipality of Brokenhead enters into a Tax Arrears Payment Agreement with the registered property owner to pay the arrears on Roll #27400.000.

*Carried*

7.12 Policy PLG-103: Tree Planting Approved Plant List

411-21 KOWALCHUK-MODRZEJEWSKI

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead adopts policy PLG-103: Tree Planting Approved Plant List with additions;

**AND FURTHER THAT** policy PLG-103 be added to the policy manual.

*Carried*

7.14 Trans Canada Trail – Trail Registration Agreement

412-21 MICHAELS-INGEBERG

**BE IT RESOLVED THAT** the Rural Municipality of Brokenhead tables the Trail Registration Agreement with Trans Canada Trail for the segment of the trail within the Rural Municipality of Brokenhead effective November 2, 2021.

*Carried*

7.15 Tarantism Dance Company Sponsorship

413-21 MODRZEJEWSKI-KOWALCHUK

**BE IT RESOLVED THAT** the Rural Municipality of Brokenhead sponsors the Tarantism Dance Company in the amount of \$500.00.

*Carried*

7.16 Faded Tyndall Highway Amenity Signs

414-21 INGEBERG-MODRZEJEWSKI

**BE IT RESOLVED THAT** the Rural Municipality of Brokenhead orders new amenity highway signs for Tyndall at a 50% cost share in accordance with Manitoba Infrastructure Policy #100-D-5, and;

**FURTHER THAT** the amenity signs ordered be for fuel, food, picnic site, and historic site.

*Carried*

7.17 Hospital Activity Book for Children

415-21 MICHAELS-KOWALCHUK

**BE IT RESOLVED THAT** the Rural Municipality of Brokenhead purchases an advertisement in the Hospital Activity Book for Children in the amount of

\$239.00 plus taxes.

*Carried*

8. Correspondence/Reports

8.1 STARS – Thank You for Donation

8.2 Beausejour & District Chamber of Commerce – Shop Local Campaign

416-21 INGERBERG-MICHAELS

**BE IT RESOLVED THAT** the Council of the Rural Municipality of Brokenhead accepts all Minutes, Miscellaneous Correspondence and Reports as presented.

*Carried*

9. In Camera

417-21 KOWALCHUK-INGERBERG

**BE IT RESOLVED THAT** in accordance with Section 152(3) of *The Municipal Act*, Council of the Rural Municipality of Brokenhead do now move in-camera to discuss legal and personnel matters, the time being 8:06 p.m.;

**AND FURTHER BE IT RESOLVED THAT** in accordance with Section 83(1)(d) of *The Municipal Act*, any issues that are discussed are kept confidential until discussed at a Regular Meeting of Council.

*Carried*

418-21 MODRZEJEWSKI-INGERBERG

**BE IT RESOLVED THAT** Council of the Rural Municipality of Brokenhead reconvenes into regular session of Council, the time being 8:20 p.m.;

**AND FURTHER THAT** all information discussed 'In Camera' is kept in confidence until the matter is discussed at a meeting of council or of a committee conducted in public.

*Carried*

10. Adjournment

10.1 Resolution to adjourn the meeting and schedule the next meeting



419-21 KOWALCHUK-INGEBERG

**BE IT RESOLVED THAT** this regular meeting of Council does now adjourn the time being 8:25 p.m., to meet again on November 23<sup>rd</sup>, 2021 at 7:00 p.m.

*Carried*

*Brad Safuk*

Reeve

*Sheila Mowat*

Chief Administrative Officer